

APPLICATION FOR MEMBERSHIP ON THE UMES GRADUATE FACULTY

Date / /

Candidate's Name	First Name:	Last Name:
Department/Program:		

Candidate has: Full-Time Appointment at UMES (appointment title): _____
 Part-Time
 Other (specify) _____

Membership Level Recommended:
 Regular Member
 Associate Member
 Special Member

Graduate Faculty Duties:	<u>At Other Universities</u>	<u>At UMES</u>
Current Graduate Faculty Status: Y/N		
Years in that Status:		
(If Yes) -	Name of Institution	
	Name of Institution	
Directed Master's Theses or Served on Advisory Committees	Number Completed: _____ Name of Institution: _____	Number Completed: _____ Now in Progress: _____
Directed Doctoral Dissertations or Served on Advisory Committees	Number Completed: _____ Name of Institution: _____	Number Completed _____ Now in Progress: _____
<u>Graduate Courses Taught At Other Universities</u>		<u>Graduate Courses Taught At UMES</u>
Name of Institution	Course Number/ Title: Years Taught:	Course Number/ Title: Years Taught:
Name of Institution	Course Number/ Title: Years Taught:	Course Number/ Title: Years Taught:
Name of Institution	Course Number/ Title: Years Taught:	Course Number/ Title: Years Taught:

Date _____

Department Chairperson or Program Coordinator **Recommended Status**

Date _____

Dean of School (if applicable) **Recommended Status**

Date _____

Chair, Graduate Faculty Committee **Recommended Status**

Date _____

Graduate Faculty Committee Member **Recommended Status**

Date _____

Graduate Faculty Committee Member **Recommended Status**

Approved by:

Date _____

Graduate Council /Graduate Dean **Status**

This form should be completed by the Department Chair or Program Coordinator and sent to the Graduate School. Attach the applicant's curriculum vita and a letter of support written by the Department Chairperson or Graduate Program Coordinator. The letter should certify that the nominee has the proper experience for membership to the Graduate Faculty and that the program or department, particularly in the case of recommendation for regular membership, intends to involve the nominee significantly in graduate instruction. Submit the form and supporting letter at the time of the initial appointment or when a member's rank or assignment changes and the program or department wishes to recommend a change in status. The deadline for submitting the application to the Graduate School is the first day of each month. Applications received after the deadline will be reviewed the following month by the Graduate Council.